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TOWN OF PARRSBORO  
HERITAGE PROPERTY BY-LAW

- 1.1 This By-Law shall be known and may be cited as the "Heritage Property By-Law".
- 2.1 In this By-Law "Town Registry of Heritage Property" means a Municipal Registry of Heritage Property within the meaning of the Heritage Property Act, S.N.S. 1980 Chapter 8, having all the powers and duties prescribed by the Act or incidental thereto.
- 2.2 In this By-Law, "Heritage Advisory Committee" means a Heritage Advisory Committee within the meaning of the Heritage Property Act, having all the powers and duties prescribed by the Act or incidental thereto.
- 2.3 In this By Law "Town Heritage Property" means a Municipal Heritage Property within the meaning of the Heritage Property Act.
- 3.1 There shall be a Town Registry of Heritage Property wherein all prescribed documents relating to the registration of heritage property pursuant to the provisions of the Heritage Property Act or this By-Law shall be filed.
- 3.2 The maintenance of the Town Registry of Heritage Property shall be the responsibility of the Town Clerk.
- 4.1 There shall be a Heritage Advisory Committee which may advise the Town respecting:
  - (a) The inclusion of buildings, streetscapes and areas in the Town Registry of Heritage Property;
  - (b) An application for permission to alter substantially or demolish a Town Heritage Property;
  - (c) Building or other regulations that affect the attainment of the intent and purpose of the Heritage Property Act; and
  - (d) Any other matters conducive to the effect of carrying out the intent and purpose of the Heritage Property Act.
- 4.2 The Heritage Advisory Committee shall be composed of six (6) members, the majority of committee members shall be appointed by Council annually for a term of one and two years.

Two members of the Committee shall be members of Council;

Two shall be members of the Parrsborough Shore Historical Society or individuals who have otherwise demonstrated active concern for the preservation of buildings of historic significance; and two members of the Committee shall be appointed at large.

Three members shall be appointed for a one-year term and three shall be appointed for a two-year term.

Members can be re-appointed, subsequent appointments for two years.

- 4.3 The Committee shall be governed, where not inconsistent with the Act or this By-Law, by the general rules of procedure applicable to Committees as are contained in the By-Laws of the Town of Parrsboro.
- 4.4 The Heritage Advisory Committee may recommend to Council that a building, streetscape or area may be registered as a Town Heritage Property in the Town Registry of Heritage Property and the prescribed notice of such recommendation shall be served and filed by the Town Clerk in accordance with the Act; and, in addition to the requirements of the Act, a copy of the notice shall be filed in the Town Registry of Heritage Property.
- 4.5 Notice of a recommendation by the Town Heritage Advisory Committee that a building, streetscape or area be registered as a Town Heritage Property shall be in Form A, as attached hereto.
- 5.1 Council may register a building, streetscape or area as a Town Heritage Property in accordance with the provisions of the Act and the registration shall be in Form B, as attached hereto.
- 5.2 Notice of such registration shall be sent to each registered owner of the Municipal Heritage Property. One copy of the registration shall be deposited in the Registry of Deeds and one copy of the registration shall be filed in the Town Registry of Heritage Property.
- 6.1 Council may from time to time set out or amend the terms of reference within which the Heritage Advisory Committee shall operate.

The Council may set out and amend such guidelines as it sees fit for the designation of property as Heritage Property and the Heritage Advisory Committee shall make recommendations in accordance therewith.

The foregoing is a true copy passed by the Town Council of the Town of Parrsboro at a meeting held on March 8th, 1982.

.....  
Ashley D. Brown, Town Clerk

(TO BE FILED IN THE REGISTRY OF DEEDS  
FOR THE DISTRICT IN WHICH THE PROPERTY  
IS LOCATED IN THE TOWN REGISTRY OF  
HERITAGE PROPERTY)

NOTICE OF REGISTRATION OF HERITAGE PROPERTY

TO:

You are hereby notified that:

(1) The land and building located at:

(address, local, legal description or other  
identification of property).

has been registered in the Town registry of Heritage  
Property by resolution adopted at a meeting of council  
the                      day of                      19

(2) The effect of registration in the Town registry of  
Heritage Property is that no demolition or substantial  
alternation in the exterior appearance may be under-  
taken from the date of registration unless an application,  
in writing, for permission is submitted to the Town and  
the application is granted with or without conditions.  
Where an application is not approved, the owner may make  
the alternation described in his application or carry  
out the proposed demolition at any time after one year  
but not more than two years from the date of the application

DATED this                      day of                      19

(Sgd) A. H. Brown  
.....  
TOWN CLERK

I, Ashley D. Brown, Clerk of the Town  
of Parrsboro do hereby certify that the  
foregoing is a true copy passed by the  
Town Council of the Town of Parrsboro at  
a meeting duly held and convened on the  
8<sup>th</sup> day of March A.D., 1982.

GIVEN under the hand of the Town Clerk  
and under the Corporate Seal of the  
Town of Parrsboro this                      day of  
A.D., 19

(Sgd) A. H. Brown  
.....  
TOWN CLERK

*Approved  
by Minister of Municipal  
Affairs  
24 Aug. 1982*

FORM A

NOTICE OF RECOMMENDATION TO REGISTER  
AS A TOWN HERITAGE PROPERTY

TO:

You are hereby notified that:

(1) The Land and Building located at

(address, location, legal description or other  
identification of property)

has been recommended to be registered in the Town  
Registry of Heritage Property for the Town of  
Parrsboro.

(2) The reasons for this proposed designation are:

(approximate date of erection; type of architecture,  
typical of an era; part of a streetscape with  
description of streetscape location; local historical  
significance; national historical significance).

(3) Section 13(4) of the Heritage Property Act prohibits  
any substantial alternation or demolition to the  
appearance of a property described herein for a period  
of one hundred twenty (120) days from the date and  
service of this notice, unless the Town Council sooner  
refuses to register the property.

(4) The effect of recommendation and registration in the  
Town Heritage Registry described in paragraph (1) is  
that no demolition or substantial alternation in  
exterior appearance may be taken from the date of  
registration unless an application, in writing, for  
permission is submitted to the Town and the application

is granted with or without conditions. Where such application is not approved, the owner may make the alternations described in his application or carry out the proposed demolition at any time after one year but not more than two years from the date of the application.

- (5) You are hereby notified that the Council will sit to hear any objections regarding the recommendation of the property described in this notice on \_\_\_\_\_ the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ at \_\_\_\_\_ o'clock in the \_\_\_\_\_ noon at \_\_\_\_\_ (place) (This date must be 21 days after service). Information and particulars concerning the reasons for recommendation are available from the office of the Town Clerk for the Town of Parrsboro, weekdays from 8:30 a.m. to 4:30 p.m.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

.....  
TOWN CLERK